Excellent Service to School Sport Award

Nomination Guidelines

What is the *Excellent Service to School Sport* Award?

The Excellent Service to School Sport Award supported through the NSW Premier's Sporting Challenge recognises outstanding achievement by teachers and their contribution to student outcomes in sport in New South Wales public schools over an extended period of time.

A nomination form is attached.

Who can nominate?

Nominators may include parents, parent organisation members, coaches in sport, voluntary workers, school administrative and support staff, principals, teachers or officers from state office.

Basis for a nomination

Supporting documentation is invited to address the criteria headings that are in Section D of this document. It is important to respond to these and provide specific examples of how the nominee's service to public education and school sport has been outstanding.

Nominations require the endorsement of the nominee's Principal.

How are nominations assessed?

Nominations will be assessed by a selection panel convened by the School Sport Unit.

In considering nominations, the panel will seek to satisfy itself that the nominee's service to school sport has been **above and beyond** what might be expected of a teacher in a similar position. This assessment will be based on the support documentation provided with the nomination.

In considering the calibre of the field of nominees, the award panel will also acknowledge, where deemed appropriate, nominees who have demonstrated dedicated and valued service to local school sport. A **Recognition Certificate** will be awarded in this instance.

Conditions

Teachers nominated for this award must be current employees. "Outstanding service to school sport" is the definitive criterion for this award.

How will recipients be acknowledged?

Recipients and their respective school will receive a framed certificate.

Principals determine presentation arrangements.

The principal or the principal's delegate may take the opportunity to develop a citation statement to be read at the local presentation function. The citation should be based on the support documentation (for example 200 words) indicating the reasons for the nomination. A sample citation is below.

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Sample Citation for Local Presentation Purposes

[Name in full] embodies all that sport stands for – individuals and teams enjoying fitness in a community environment. Wherever [Name] has been involved, as a long term sports organiser in public education, or as a community representative in a sporting organisation or club, he/she has provided young people with support and encouragement to participate in all levels of sporting activity.

At [School Name], [Nominee Name] has developed a system of student recognition whereby sportsmanship, service to sport, commitment to school sport and excellence in achievement in sport are recognised at a presentation night each year. [Name] has introduced a myriad of new sports to the school sport structure and has been an integral part of assisting students to achieve at the highest possible levels, across a range of sports. A great record!

[Name] has developed a positive culture of sports officials, where many teachers have been encouraged and supported by him/her to become coaches and managers of the school, XXXXX Association and New South Wales Primary Schools/Combined High Schools teams. [Name] has worked extremely hard to create ways in making sport affordable and accessible to all his/her students.

[Name] is a very worthy recipient of the Excellent Service to School Sport Award.

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Nomination Form

Complete the nomination form by filling in each field. On completion, click the Submit button that will send the form to the PSC inbox. Please attach your supporting documentation in the email. Alternatively, you may post your application to NSW Premier's Sporting Challenge - Level 3, 1 Oxford Street, DARLINGHURST NSW 2010.

A - NOMINEE

Please provide details of the teacher being nominated:

Title:		**Given Name:**	
		Surname:	
School:			
Address:			
Telephone:			
Years of DoE service: **(min 5 years)**			

B - NOMINATOR

***This section must be completed**. In signing this form, you confirm that the information provided about the nominee is true and accurate. Please provide your contact details as a nominator. The selection panel may seek further information from you, if required.*

Full Name:	
Contact Number:	
Email Address:	
School/Workplace:	
Title/Position:	
Workplace Address:	

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C - PRINCIPAL'S SIGNATURE/ENDORSEMENT

Please tick A and provide the Principal's signature **OR** tick B on behalf of the Principal's endorsement.

(A)	☐	**Signature:**	**DATE:**
OR			
(B)	☐	**The principal has endorsed this nomination.**	**DATE:**

D - BASIS FOR THE NOMINATION

This award is for achievement at the highest level. You should include details and examples of how the nominee has gone **above and beyond** what could be expected of staff in a similar position. You should consider how the nominee's contributions stand out from others who have also made a valuable contribution.

In the boxes below, the principal or the principal's delegate must provide **documentation which describes how the nominee has met each of the following four criteria statements.** They are **essential** in demonstrating the nominee's excellent service to school sport:

1. Sustained service and significant commitment to public education and school sport in particular

2. Innovation or improved practice in school sport and physical activity programs

3. Impact on student outcomes in the school sport setting

4. Involvement in the representative sport pathway.

Additional information that may be included in the supporting evidence. Has the nominee:

- Affected significant influence on school sport program development and/or implementation, sport leadership, community consultation and collaboration, sport project management and delivery, sport policy development and/or implementation?
- Assisted in enriching the body of professional knowledge through the Department of Education, professional learning publications, professional associations, school sport associations and conferences?
- Improved relationships between schools, colleges and campuses and their communities to support the sport and physical activity needs of students?

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1. Sustained service and significant commitment to public education and school sport in particular:

2. Innovation or improved practice in school sport and physical activity programs:

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3. Impact on student outcomes in the school sport setting:

4. Involvement in the representative sport pathway:

Upon submitting, this form will be sent via email to the PSC team.
*Please attach your **supporting documentation** to the email as part of the application process.*

Submit

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