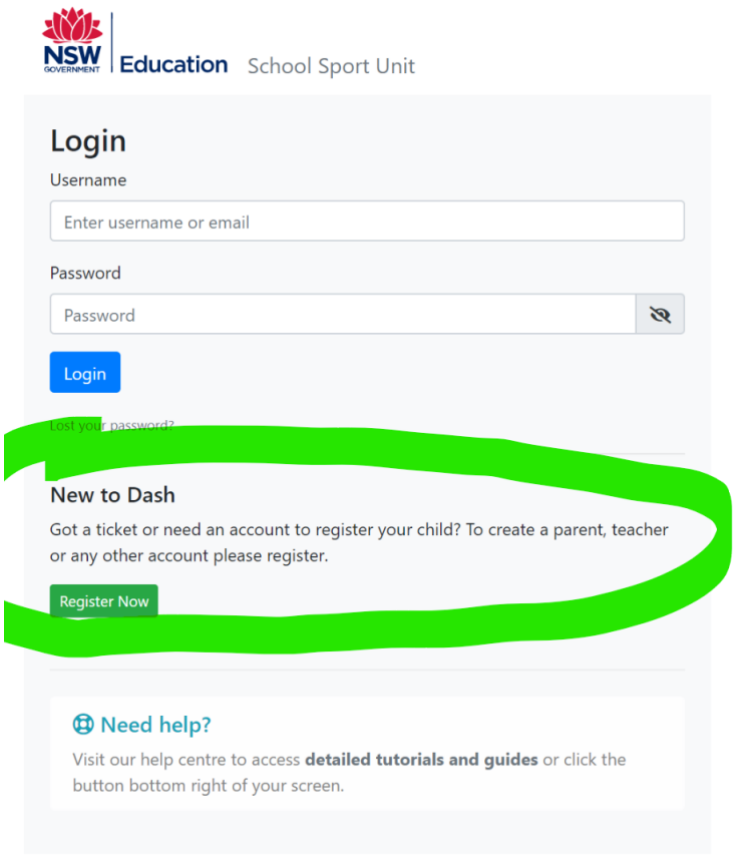
Teacher application walkthrough

Note: It is recommended that you use the web browser Chrome

Step 1 – Create a login

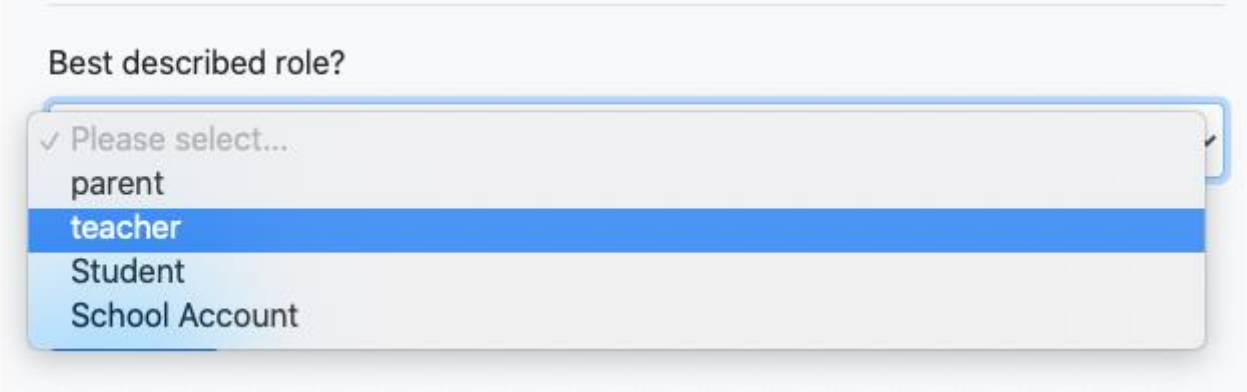
Go to the website https://nswschoolsportunit.dashapp.com.au/auth/login (you will need this link to log back into your profile in the future) and create a login via the register now button seen below



Alternatively, you can go directly to the registration page via this link:
https://nswschoolsportunit.dashapp.com.au/auth/register

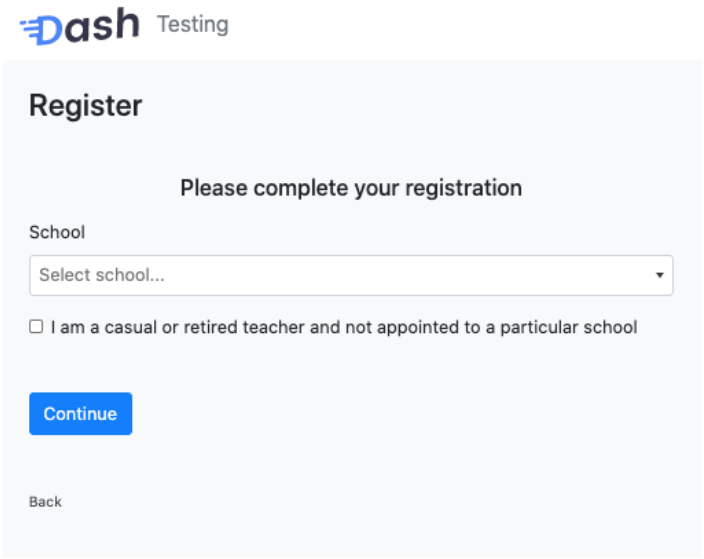
Step 2 – Apply for Teacher Role

Once you have verified your account via email, you have to complete your registration by applying for a teacher role. Either linking with a school or as a casual/retired teacher.



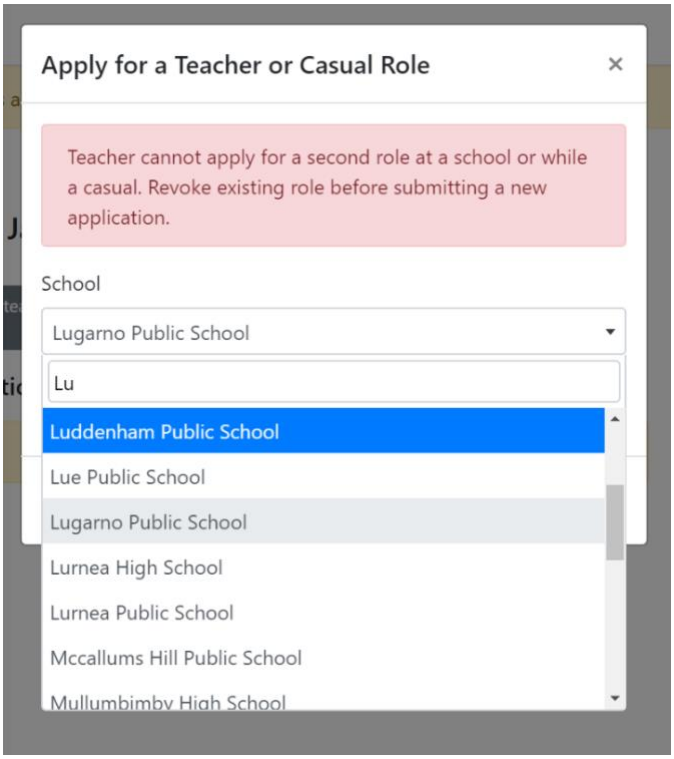
Step 3 – Find your School

Search for and select your school



Once you have selected your School, an email is then sent to your School email account. These are sent in bulk at the end of each day (after 3pm) and another won't be sent until the following day.

This email needs to be forwarded onto the School Principal for approval. Please ask whoever looks after the school email account to look out for an email from DASH regarding this approval.

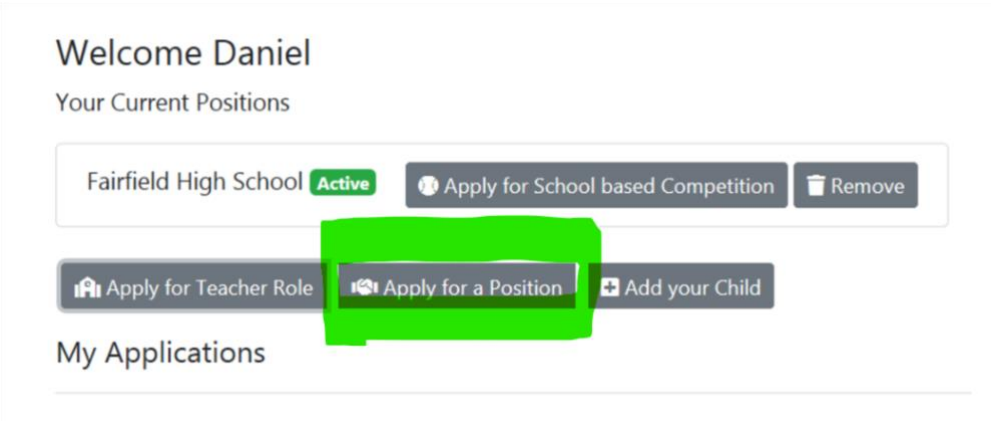


Step 4 – Principal Approval

You will receive an email confirming your approval to apply for positions once your Principal has confirmed you as a teacher at the school. Now you will be able to log back into the DASH app to begin your online application.

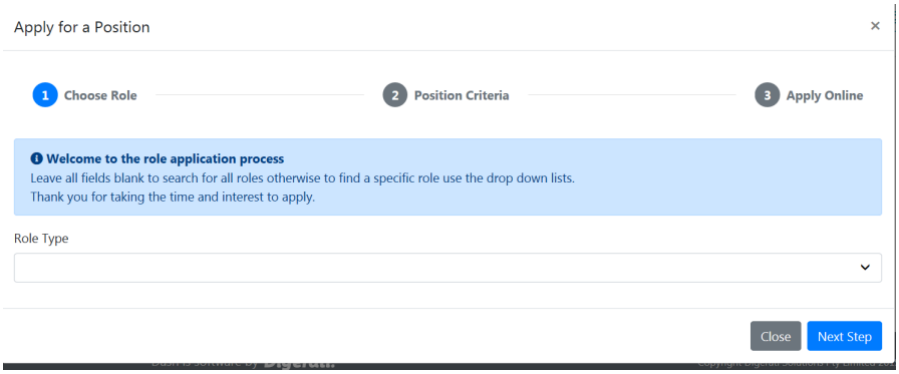
Step 5 – Apply for a position

Now you will see that it will have active next to your selected school, and will now be able to apply for a position. To do this click “Apply for a Position”.



You can narrow the search to a particular Role Type (executive/convener, team official or event official) or you can leave the role type blank to view all relevant roles.

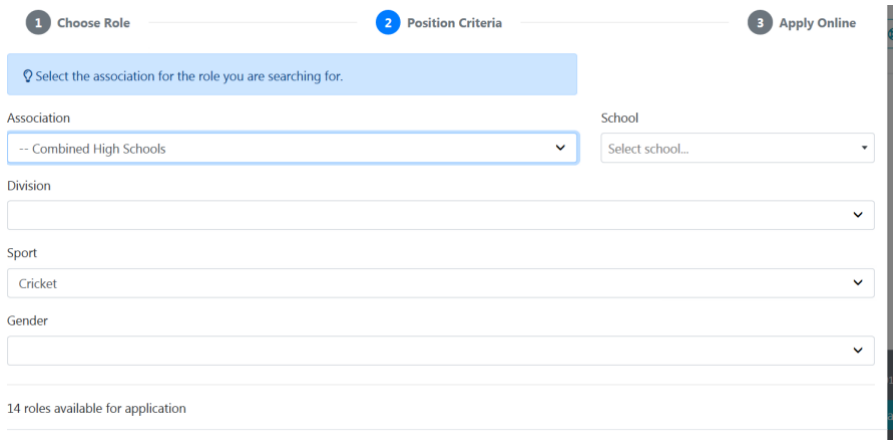
Then click the Next Step button



Step 6 – Position Criteria

Select the relevant Association and Sport for the position you are applying for. Leave all other fields blank

Then click the Next Step button. If you are having trouble finding a role, try altering some of your filters.



Step 7 – Select Position

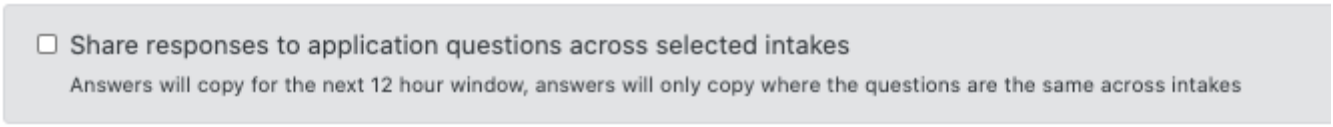
Select each role that you are wanting to apply for, then click Submit.



Select	Team officials Manager position: Combined High Schools Cricket Girls	2020	2019-01-01	2019-10-18	Organisation: Combined High Schools	2020-01-01	2020-12-31
Select	Team officials Coach position: Combined High Schools Cricket Boys	2020	2019-01-01	2019-10-18	Organisation: Combined High Schools	2020-01-01	2020-12-31
Select	Team officials Manager position: Combined High Schools Cricket Boys	2020	2019-01-01	2019-10-18	Organisation: Combined High Schools	2020-01-01	2020-12-31
Select	Executive/conveners Convener position: Combined High Schools Cricket	2020	2019-01-01	2019-09-27	Organisation: Combined High Schools	2020-01-01	2020-12-31
Select	Executive/conveners Assistant convener position: Combined High Schools Cricket	2020	2019-01-01	2019-09-27	Organisation: Combined High Schools	2020-01-01	2020-12-31

Step 8 – Complete applications

Complete the application and your Principal/Manager details. If you are doing multiple applications make sure you click the tick box to share responses to each application.



Once you have finished your application(s) it will go off to your Principal for approval. If you are applying for a CHS or PSSA state-wide role, your organisations EO will receive an email asking for their endorsement as well.

Step 9 – Approval Confirmation

Once your application is you will receive an email confirmation. If you are unsure of how your application is progressing you can check the status of each application from your DASH dashboard.